

# CHAPTER ENRICHMENT PARTICIPATION



Chapter: \_\_\_\_\_

EC Member Approval \_\_\_\_\_ Date \_\_\_\_\_

The Chapter is eligible for up to \$1,000 and must complete **ALL** items from the list below in order to receive the maximum funds. Monies will be issued once a completed request is approved based on the value of that item. Each goal has a designated value attached to it. Documentation of the items must be submitted with this form to the SNAAZ Vice President, Lisa Thrower, at the contact information below. Once the documentation is received then payment will be requested

**Chapters are required to submit all documentation no later than May 5, 2017.** Documents may be submitted via email or through US mail. Email must be sent no later than 5:00 PM on Friday, May 5, 2017. US Mail must have a postmark no later than May 5, 2017. All missing documents or packets received past the deadline will not be accepted.

- \_\_\_ (\$200.00) Keep SNAAZ website/calendar current with chapter information,  
**copy of website request required**
  - Including: officers, meeting dates and any pertinent information
- (\$200.00) Plan and hold a minimum of 4 chapter meetings per year,  
**sign in sheets required.**
  - Post the dates on the calendar at least three weeks in advance
- (\$200.00) Obtain an independent review of chapter financials  
**signed statement attesting to the audited documents.**
  - Can be done by an outside person with accounting experience/knowledge
  - Can be done by a professional accounting company
- (\$200.00) Distribute award packets to chapter members for National Awards (Louise Sublette and Heart of the Program) and State Scholarships (Paula Barletta). Show the members how to find info on SNA/SNAAZ website.  
**provide documentation of how & when this occurred**

The following options are worth \$100 each, with a **maximum** of \$200 paid:

- (\$100.00 each) **Select 2** of the following:
- Invite a member of the Executive Committee to attend a Chapter Meeting
  - Present the Membership Benefits power point at a meeting
  - Take pictures to post on Facebook
  - Promote and grow community relationships
  - Do something for charity

\*\*\* Please note that copies of all documentation must be kept and submitted.

Contact Information: Lisa Thrower  
Yuma ESD  
450 W. 6<sup>th</sup> Street  
Yuma, AZ 85364  
(928)502-4360  
ethrower@yuma.org

**Chapter Challenge Funds can ONLY be used for in state conferences; it is not intended to be used for national travel.**

**Send check to:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_